



TRIDENT YACHT CLUB

New User Registration and Password Reset Procedure

Below are detailed instructions on how to register as a TYC member to the Trident Yacht Club (TYC) website. Each member must create his or her own unique username and password. If you forget your password, the instructions to reset your password are found at the end of this document.

If you encounter problems, please e-mail the TYC Web Administrator: webadmin@trident-yc.ca.

TO CREATE YOUR UNIQUE MEMBER REGISTRATION, proceed as follows:

- Go to the TYC website: <http://trident-yc.ca>.
- Click on the **MEMBERS' CORNER** tab and then click on **Members Log-in**.



TRIDENT YACHT CLUB

The screenshot shows the Trident Yacht Club website interface. At the top, there is a navigation bar with the following tabs: HOME, ABOUT TYC, NEWS, EVENTS, PHOTO GALLERY, MEMBERS' CORNER, and CONTACT US. The MEMBERS' CORNER tab is highlighted, and a red arrow points to the 'Members Log-in' link in the dropdown menu. The dropdown menu also includes links for Member Directory, Racing, Cruising, Correspondence, Reference Library, Minutes, Committees, Financials, Additional Links, and My Profile. Below the navigation bar, there is a large banner image of a marina with the text 'SAFE HARBOUR' overlaid. At the bottom of the banner, there are two buttons: 'VISIT' and 'JOIN'. To the right of the dropdown menu, there is a section for 'Upcoming Events' which currently shows 'No events' and a 'View all events >>' link. Below that is the 'Members Log-in' section, which includes the text 'You are not logged in.' and two input fields for 'Username' and 'Password'. There is a 'LOG IN' button and a 'Forgot?' link. At the bottom of the page, there is a 'Weather' section showing 'Gananoque, ON'.

- The login page for existing users will pop up - scroll down the page to view the New Users Registration Form (see below). Complete the form and ensure that you complete all mandatory fields (indicated by *).

New User Registration

CHOOSE A USERNAME*

FIRST NAME*

LAST NAME*

BOAT NAME*

MEMBERSHIP #*

ADDRESS 1*

ADDRESS 2

CITY*

PROVINCE/STATE*

POSTAL CODE/ZIP CODE*

COUNTRY*

DAY PHONE*

EMAIL*

CONFIRM EMAIL*

PASSWORD*

←

* Required field

- After you've completed the form, click on **REGISTER**.
- Your screen will refresh and display the message below:



[HOME](#) [ABOUT TYC](#) [NEWS](#) [EVENTS](#) [PHOTO GALLERY](#) [MEMBERS' CORNER](#) [CONTACT US](#)

Members' Corner

Congratulations! Your registration was successful and is now pending approval.
Once approved, you may log in using your user name and password.

- You will then receive an automated email message as follows:

On Date, Time, "TYC" <webadmin@trident-yc.ca> wrote:

Thank you for registering as a TYC member to the Trident Yacht Club website.

Your registration has been received and is pending approval.

username: yourusername

password: yourpassword

You will be notified when your account is approved.

This is an automated message from Trident Yacht Club

Please do not reply to this address.

NOTE:

The Web Administrator is a TYC member volunteering to administer the website. Please allow 24-36 hours for your registration approval. If you have not received approval after 36 hours, please contact the Web Administrator: webadmin@trident-yc.ca.

- When the Web Administrator has approved your registration, you will receive the following e-mail:

On Date, Time, "TYC" <webadmin@trident-yc.ca> wrote:

Your registration application as a TYC member to the Trident Yacht Club website has been approved.

You may login or update your profile information at any time, here:

<http://trident-yc.ca/wp/members/>

This is an automated message from Trident Yacht Club

Please do not reply to this address

- After you've received this message, you are a registered TYC member and will have access to the MEMBERS' CORNER section of our website.
- You can now login under the MEMBERS' CORNER, Members Log-in or Members Log-in on the Homepage.

The screenshot displays the Trident Yacht Club website. At the top left is the club's crest, followed by the text "TRIDENT YACHT CLUB". A dark blue navigation bar contains the following menu items: HOME, ABOUT TYC, NEWS, EVENTS, PHOTO GALLERY, MEMBERS' CORNER, and CONTACT US. Below the navigation bar is a large banner image of a marina with the text "SAFE HARBOUR" overlaid. Underneath the banner are two buttons: "VISIT" and "JOIN". A dropdown menu is open under "MEMBERS' CORNER", listing: Members Log-in, Member Directory, Racing, Cruising, Correspondence, Reference Library, Minutes, Committees, Financials, Additional Links, and My Profile. To the right of the dropdown menu, there is a section for "Upcoming Events" which shows "No events" and a link "View all events >>". Below that is another "Members Log-in" link. Underneath is a login form with the text "You are not logged in.", fields for "Username" and "Password", a "LOG IN" button, and a "Forgot?" link. At the bottom right, there is a "Weather" section showing "Gananoque, ON". Three red arrows point to the "Members Log-in" link in the dropdown menu, the "Members Log-in" link in the main content area, and the "My Profile" link in the dropdown menu.

- After you login, you may change your password or edit your personal information in My Profile under MEMBERS' CORNER. Please keep your profile data current, i.e. change of address, e-mail, etc.

PASSWORD RESET:

Should you forget your password, you may reset it as follows:

- Click on **MEMBERS' CORNER**, and then on **Members Log-in**. Click on [Click here to reset](#) (see below).



TRIDENT YACHT CLUB

[HOME](#)[ABOUT TYC](#)[NEWS](#)[EVENTS](#)[PHOTO GALLERY](#)[MEMBERS' CORNER](#)[CONTACT US](#)

Members' Corner

This content is restricted to site members. If you are an existing user, please log in. New users may register below.

Existing Users Log In

USERNAME

PASSWORD

 Remember Me

Forgot password? [Click here to reset](#)



- An alternate path to a password reset is to click on **Forgot?** found under Members Log-in on the Homepage as shown below:



TRIDENT YACHT CLUB

HOME ABOUT TYC NEWS EVENTS PHOTO GALLERY MEMBERS' CORNER CONTACT US



VISIT

JOIN

TOUR

Upcoming Events

Fall Work Party #3

October 31 @ 9:30 - 16:00

Annual General Meeting

November 14 @ 12:00 - 16:00

[View all events >>](#)

Members Log-in

You are not logged in.

Username

Password

LOG IN [Forgot?](#)



- Once you have requested a password reset, the page below will pop up. Please enter your username and your e-mail address. Then click on **RESET PASSWORD**.



TRIDENT YACHT CLUB

HOME ABOUT TYC NEWS EVENTS PHOTO GALLERY MEMBERS' CORNER CONTACT US

My Profile

You may update your log-in information at any time.

Reset Forgotten Password

USERNAME

EMAIL

RESET PASSWORD



- After you click on **RESET PASSWORD**, your screen will refresh as below:



TRIDENT YACHT CLUB

HOME ABOUT TYC NEWS EVENTS PHOTO GALLERY MEMBERS' CORNER CONTACT US

My Profile

You may update your log-in information at any time.

Password successfully reset!

An email containing a new password has been sent to the email address on file for your account.

- You will then receive the following e-mail:

On Date, Time, "TYC" <webadmin@trident-yc.ca> wrote:

Your password for the Trident Yacht Club website has been reset.

Your new password is included below. You may continue to use this password or create a new password by going to "Edit my profile".

password: yournewpassword

This is an automated message from Trident Yacht Club

Please do not reply to this address

- For security reasons, you will also receive a second e-mail as follows:

On Date, Time, "WordPress" <wordpress@trident-yc.ca> wrote:

Hi yourusername,

This notice confirms that your password was changed on Trident Yacht Club.

If you did not change your password, please contact the Site Administrator at webadmin@trident-yc.ca

This email has been sent to your e-mail

Regards,

All at Trident Yacht Club

<http://trident-yc.ca/wp>

- If you wish to change your new password, login using your username and existing (new) password.
- Click on **MEMBERS' CORNER**, and then click on **My Profile** to update your profile and change your password.



HOME ABOUT TYC NEWS EVENTS PHOTO GALLERY MEMBERS' CORNER CONTACT US

VISIT JOIN

- Member's Login
- Member Directory
- Racing
- Cruising
- Correspondence
- Reference Library
- Minutes
- Committees
- Financials
- Additional Links
- My Profile** ←

Upcoming Events

Fall Work Party #3
October 31 @ 9:30 - 16:00

Annual General Meeting
November 14 @ 12:00 - 16:00

[View all events >>](#)

Members Log-in

You are not logged in.

Username

Password

LOG IN [Forgot?](#)

Weather

- You will be redirected to the page below. Click on **Change Password**.



HOME ABOUT TYC NEWS EVENTS PHOTO GALLERY MEMBERS' CORNER CONTACT US

Members' Corner

Welcome to our Members area. You will have access to Member only content such as:

1. Member News
2. Member Information Update
3. Your Profile

Member Registration

- [Edit My Information](#)
- [Change Password](#) ←

- Enter your new password twice and click on **UPDATE PASSWORD**.



TRIDENT YACHT CLUB

Members' Corner

Welcome to our Members area. You will have access to Member only content such as:

1. Member News
2. Member Information Update
3. Your Profile

Member Registration

Change Password

NEW PASSWORD

CONFIRM NEW PASSWORD

UPDATE PASSWORD

